

HORIZON MANAGEMENT OF GEORGIA, LLC

PRINT THIS APPLICATION FORM (All 5 Pages).

COMPLETE ALL QUESTIONS FULLY.

FOLLOW THE ADDITIONAL INSTRUCTIONS ON PAGE 5.

Call us at 770-985-9399 to schedule an appointment to view the unit.

DON'T FORGET - Bring your \$50 Application fee with you to the Viewing!

Are you being referred to us by anyone currently living here?

RENTAL APPLICATION

Property and Unit # Under Consideration: _____

Applicant Name _____

Date of Birth _____ Social Security No. _____ (copied Y / N)

Email Address _____ Drivers License No. _____ (copied Y / N)

Home Phone _____ Cell Phone _____

Co-Applicant Name _____ Social Security No. _____ (copied Y / N)

Date of Birth _____

Email Address _____ Drivers License No. _____ (copied Y / N)

Home Phone _____ Cell Phone _____

Present Address _____

How long at this address _____ Reason for moving _____

Owner/Manager _____ Phone No. _____

Previous Address _____

How long at this address _____ Reason for moving _____

Owner/Manager _____ Phone No. _____

Name and age of every person to live with you, even if only temporarily:

We do not allow any pets.

Do you have a pet? Yes _____ No _____

If more than one income is needed to satisfy income requirements, complete this section for all positions and co-applicants using the additional sheet or the back of these sheets.

Present Employer _____ Phone No. _____

Supervisor _____ Phone No. _____

How long with your current employer? _____

Previous Employer _____ Phone No. _____

Supervisor _____ Phone No. _____

How long with this employer? _____

Current Gross Income Per Month (before deductions) \$ _____

Sources and amounts of other income (other than present employment income above):

Amount of alimony and/or child support you receive \$ _____ or pay \$ _____

If self-employed, describe means of income in detail. (Additional proof of income may be required). _____

Savings Account

Bank _____ Branch _____ Acct. No. _____
(last 4 digits)

Checking Account

Bank _____ Branch _____ Acct. No. _____
(last 4 digits)

Major Credit Card _____ Acct. No. _____ Balance Owed \$ _____
Monthly payment \$ _____ (last 4 digits)

Credit Reference _____ Acct. No. _____ Balance Owed \$ _____
Monthly payment \$ _____ (last 4 digits)

HAVE YOU EVER . . .

(use the blank sheet to explain fully any "yes" answers to questions below.)

Filed for bankruptcy? _____ been evicted? _____ been convicted of a felony? _____

Had a dispossory notice served? _____ Been asked to leave a rental? _____

Are you currently on parole? _____ Name and Number of Parole officer _____

Vehicle(s) (MAX of two allowed. No storage of campers or trailers permitted)

Make(s) _____ Model(s) _____ Year(s) _____ License(s) _____

Make(s) _____ Model(s) _____ Year(s) _____ License(s) _____

1st Personal Reference _____

Address _____ Phone No. _____

2nd Personal Reference _____

Address _____ Phone No. _____

Local Emergency Contact _____

Address _____ Phone No. _____

I declare that the statements above are true and correct. I authorize verification of my references and credit as they relate to my tenancy and to future rent collections.

Signed _____ Date _____

FOR OFFICE USE ONLY

Verified:

SSN _____ DL/ID _____ CurT _____ PrevT _____ Credit _____ Inc _____ PersRef _____

By _____ Date _____

RENTAL APPLICATION INSTRUCTIONS

We appreciate your interest in the rental dwelling we currently have available. Because we want to rent this dwelling to people who are considerate of their neighbors, clean in their living habits, capable of paying the rent, and prompt in paying their bills, we use a rental application to help us determine whether our applicants meet these qualifications.

In order for you to rent from us, you must fully complete a rental application. We want you to know how to complete the application we use, and we also want you to know what our company does with your application.

When filling out the application, put something in every blank, even if you have to write "None" or "N.A." in some blanks. Try to write so that your entries fit in the spaces provided. If they don't, continue them on the back side. Take your time and look up any information called for on the application which you are at all uncertain about. Do not guess.

Make sure you read the declaration just above the signature line and agree to it before you sign your name to the application. It states that the information on your application is true and correct, and it authorizes us to verify your references and your credit as they relate to your tenancy now and to your paying rent in the future.

Once we receive your application, we will verify your information. If you look at the last line on the application itself, you will notice all of the things we verify. We verify your Social Security Number (SSN), your driver's license (DL) or personal identification number (ID), your current tenancy (CurT), your previous tenancy (PrevT), your credit (Credit), your income (Inc), and your personal references (PersRef). When we have verified each of these items, we put a check mark next to its abbreviation.

We verify this information in a variety of ways. We look at your Social Security card or some other evidence of your Social Security number. We look at your actual driver's license or some other official picture identification which you use whenever you cash a check. We call your current landlord or manager to ask whether the information you put on your application is correct about how long you've been at your current address, how much you've been paying in rent, and why you are moving. Then we call your previous landlord or manager and ask the same questions about your previous tenancy.

At the same time that we order a credit report, we also order an eviction report and a bad check report. The credit report tells us whether you pay your bills on time. The eviction report tells us whether you have ever been evicted and why. The bad check report tells us whether you write bad checks.

Next we call whoever can verify your source of income to determine how much you generally receive from that source every month and how long you have been receiving it.

Finally, we call your personal references to verify that they know you and that we have their correct addresses and phone numbers so that we can contact them should anything happen to you.

Now, if you suspect we might discover a "skeleton in your closet" when we check your application and you want to tell us about it before we go to all the trouble of checking you out, please feel free to do so. We'd be glad to talk with you about it now. Otherwise, we will expect no surprises when we're checking you out and hope that we will soon be doing business together as landlord and tenant.

The Managing Partners of Horizon Management of Georgia, LLC